

Marquee Staffing Employee Benefit Summary



HOLIDAY BONUS: MARQUEE STAFFING offers a Holiday Bonus which is earned by working twelve consecutive weeks prior to the holiday at forty (40) hours per week. Please consult the Employee Handbook for other requirement information.

The days that qualify for the Holiday Bonus are: **Labor Day, Memorial, 4th of July, Thanksgiving, Christmas.**

VACATION BONUS: Employees that work twelve consecutive months (one year), on one continuous assignment with no breaks in service are eligible for a vacation Bonus.

MEDICAL INSURANCE: Marquee Staffing offers a Health Insurance Benefit package which meets the Affordable Care Act requirements as well as the ACA individual mandate. You will be provided enrollment information during our On Boarding process at Marquee.

Coverage will be effective the 1st of the month following 60 days of their start date at Marquee. Employees must elect coverage within 30 days of their first pay check date. Failure to enroll in coverage will be deemed as declination of coverage. Copay deductions will begin 30 days prior to your coverage effective date.

Employees are also eligible to enroll or make a change to their coverage during the 30 days following a qualifying life changing event, 30 days following their anniversary work date, or during Marquee Staffing open enrollment period.

PENSION PLAN: You will be eligible to enroll in the **Marquee Staffing 401K & Profit Sharing Retirement Plan** after one year of employment, entry date January 1 and July 1. You are also eligible to roll over your retirement fund upon date of hire. Marquee Staffing may match a portion of your contribution. This will be defined in our annual 401k notification. Marquee Staffing also periodically makes profit sharing contributions based on the profitability of the company. These dollars are contributed directly to your pension plan.

SICK PAY: Effective July 1, 2015, Marquee Staffing will offer temporary employees paid sick time at the accrual rate of one (1) hour for every 30 hours of work limited to 24 hours per year. Employees will begin accruing sick leave with the commencement of employment but will be unable to use accrued time until successful completion of 90 days of employment. Please consult the Employee Handbook for other requirement information.

SAFETY & INJURY POLICY: MARQUEE STAFFING makes every effort to provide a safe work environment. We provide 24/7 access to Medcor, Marquee Triage Assessment Nurses.

MARQUEE STAFFING will do everything possible to assist in placing recovering employees in a modified duty position or as soon as they are fit to return to work and cleared by a medical professional and a MARQUEE STAFFING MANAGER.

TIMECARDS/TIMEKEEPING: For your convenience, MARQUEE STAFFING provides state of the art Time Capturing systems which include On-Line Timesheets that can also be accessed from your portable device as well as Electronic & Bio Metric Time clocks.

PAYCHECKS & W2s: Pay checks are issued weekly via direct deposits for all employees unless otherwise discussed with a MARQUEE STAFFING REPRESENTATIVE. Current and historical pay stub and W2 information can be accessed 24/7 on-line from your computer or portable device.

PROVE IT TUTORIALS: Marquee Staffing provides access to online testing and tutorials to help you improve or learn a new skill. Please contact your local recruiter for more information.